

MEETING MINUTES

MILPITAS COMMUNITY ADVISORY COMMISSION Milpitas City Hall, Committee Meeting Room Wednesday, November 1, 2017

- I. Call to Order & Roll Call** Chair Mohsin called the meeting to order at 7:00 PM
Present: Chair Mohsin, Commissioners Bilbao, Manassau, Rosario, Sharma, Truong

Alternate Commissioners Present: Chen, Lee

Absent: Kathapurkar, Leon
Commissioner Gandhi was absent at roll call and arrived at 7:05 PM
Vice Chair Batilo participated via conference call

- II. Seating of Alternates** – Chen, Lee

- III. Pledge of Allegiance** – Chair Mohsin led the Pledge of Allegiance

- IV. Approval of Agenda** – Commissioner Leon motioned, and Commissioner Manassau seconded, for approval of the agenda. Motion carried unanimously.

- V. Approval of Minutes – Minutes of October 4, 2017** – Commissioner Bilbao motioned, and Commissioner Lee seconded, for approval of the meeting minutes. Motion carried unanimously.

- VI. Public Forum** – Ray Maglalang said he has multiple jacaranda trees on his property and they can easily be planted, and has saplings available for the commissioners to plant in their own homes.

- VII. Announcements** – Staff Liaison Tim Wong said the first quarter of CDBG payments are coming in. Prior to future recommendations, staff will provide a summary sheet showing which organizations met their goals and which did not.

- VIII. Liaison Report** – Vice Mayor Grilli said the budget process will change as the City Council was frustrated with the existing process because they were not involved until the end. The finance director is familiar with community based budgeting and will hold a workshop and outreach to the community in November and December to gain their input.

The City came to an agreement with the developer of Sunnyhills, who has agreed to continue HUD subsidies for the apartments for another five years. In that time, she hopes there can be a long range plan formed to preserve the affordable housing.

Mr. Wong said the City Council has made affordable housing a high priority and at the next council meeting will consider a \$150,000 pre-development loan for an affordable housing development at 355 Sango Court to provide housing for veterans and very low income residents.

- IX. Business Items**

A. Make A Difference Day

Chair Mohsin said the event on October 28 was successful with over 1,000 people in attendance. It was held in coordination with a PCRS event and the commission had a table and distributed playdoh to kids. There were multiple last minute cancelations and Chair Mohsin asked that commissioners who have made a commitment to volunteer reach out to other commissioners to find a replacement when they can no longer take part in an event.

The CAC comment cards include outdated contact information and need to be updated.

B. Neighborhood Beautification Awards

Chair Mohsin said the award presentation at the City Council meeting was very nice and gift cards were given to the award recipients. He would like the subcommittee to come up with ideas to increase community participation.

C. Spring Cleaning Day

Mr. Wong was contacted by Milpitas Cares regarding the CAC's plans for the event and are available to volunteer on March 3, 2018. The subcommittee should discuss sites and the commission should select a location by the end of January.

D. Town Hall Meeting

The Town Hall Meeting has been scheduled for January 20, 2018 and the subcommittee has reserved the Barbara Lee Center for the event. The theme will be education and resources. The primary interest for the meeting is to bring educational resources to the community and educating them on the programs and services offered to residents.

Commissioner Truong reached out to the MUSD superintendent but has not heard back from her.

E. CAC Budget

The budget subcommittee's expenditure proposal was broken into two areas: marketing/giveaways and event refreshments. They proposed \$150 for NBO, \$575 for marketing materials such as giveaways and fliers, and \$275 for refreshments for the CAC events (\$100 for the Town Hall meeting, \$50 for CDBG, \$100 for Spring Cleaning Day, and \$25 for Make a Difference Day).

Ideas for giveaways include the sponsorship of a sports team, business cards, and brochures, t-shirts, and other promotional materials.

F. Milpitas Gateway Sign

Vice Mayor Grilli said Rotten Robbie will be developing a Welcome to Milpitas sign on their site and she would like the CAC to have an opportunity to provide input on the design. Mr. Wong will work to get sign renderings from the Planning department.

G. General Plan Advisory Commission Report

Commissioner Truong said there were no GPAC meetings scheduled for October, November or December, but on November 7 there will be a GPAC presentation at the City Council meeting.

- X. Commissioners Round Table** – Chair Mohsin said the CAC usually holds a holiday potluck at the December meeting, and he has asked Vice Chair Batilo to coordinate this year because he will not be present. Vice Chair Batilo announced that there will be a Veterans Day event on Saturday, November 11 at 9:00 AM, and Christmas Tree Lighting on Friday, December 1.

Review Subcommittee Member Assignments and Update as Needed

Budget	Leon, Lee, Gandhi, Kathapurkar (A)
Make a Difference Day:	Batilo, Mohsin, Lee, Sharma (A)
Milpitas Sign	Truong, Rosario, Batilo, Kathapurkar (A)
National Night Out:	Mohsin, Manassau, Truong, Chen (A)
NBO Awards:	Chen, Manassau, Rosario, Leon (A)
Spring Cleanup Day:	Sharma, Manassau, Batilo, Lee (A)
Town Hall Meeting:	Gandhi, Leon, Sharma, Truong (A)
Tree Planting:	Kathapurkar, Bilbao, Rosario, Mohsin (A)

- XI. Adjournment** – The meeting was adjourned at 8:17 PM to the next meeting of December 6, 2017.